



University of Brighton



Incoming exchange programme

School of Art and Media

University of Brighton Fact Sheet 2024-25

The University of Brighton is located in the coastal city of Brighton & Hove in the South-East of England. You will find the University of Brighton a friendly university with a relaxed atmosphere and a good rapport between staff and students.

The School of Art and Media is based at City campus, within walking distance of the seafront, the Lanes and the city centre. It is well connected to all bus routes across the city, other university campuses, our halls of residence and the main train station.

The School of Art and Media encompasses a broad spectrum of subjects at undergraduate and postgraduate level, taking great pride on being an inclusive and welcoming community with agility and fluidity of thinking central to our ethos.

Courses are led by staff with contemporary industry experience who are informed by applied research, ensuring the courses are relevant and able to equip students with the skills valued by employers.

The city of Brighton & Hove is a vibrant and cosmopolitan metropolis offering many activities and attractions to satisfy every interest. It is a sociable city which is both steeped in history and firmly planted in a contemporary and modern way of life.

Positioned on the South-East coast of England, the city is surrounded by the English Channel on one side and the countryside of the South Downs National Park on the other. The city has good train links to other towns and cities and is very close to the UK's capital city of London, which is only a short 50-minute train journey away.

+ Address

School of Art and Media
University of Brighton
58–67 Grand Parade
Brighton
BN2 0JY
United Kingdom

+ Contact details

Main contact / Course administrator:
SAM-exchanges@brighton.ac.uk

Student Mobility / International Project Officer:
StudentMobility@brighton.ac.uk

[School of Art and Media \(brighton.ac.uk\)](https://www.brighton.ac.uk)

+ Academic calendar 2023/24

Our academic year runs over two semesters. All teaching and study takes place over 2 semesters per academic year.

Teaching Semesters

	Start Date	End Date
Semester 1:	30 September 2024	31 January 2025
Semester 2:	3 February 2025	6 June 2025

Academic Terms (dates of attendance)

Autumn term:	23 September 2024	13 December 2024
14 Dec 2024 – 5 Jan 2025 = Christmas vacation/no teaching		
Spring term:	6 January 2025	28 March 2025
29 March 2025 – 21 April 2025 = Easter vacation/no teaching		
Summer term:	22 April 2025	6 June 2025



+ Nomination procedure for partner and deadlines

Partners should formally nominate their students by sending the following details to: sam-exchanges@brighton.ac.uk

Student's Full Name (Forename and Surname)

Student's Date of Birth

Student's Nationality

Student's Gender

Student's Email Address

The deadlines for nominations are:

Semester 1: **31 March 2024**

Semester 2: **15 September 2024**

+ Application deadlines

Semester 1: **30 April 2024**

Semester 2: **15 October 2024**

Brighton's city centre borders the seafront promenade and is a mix of mainstream shopping malls, high street shops and artistic independent boutiques.





The beautiful South Downs National Park, which surrounds the city of Brighton and Hove.

+ Application documents required

Students applying to the exchange programme must provide specific documentation so their eligibility can be confirmed.

We require the following by the deadlines above:

For single semester incoming exchange students, we require:

1. Link to digital examples of your recent practice-based work (this can be written work i.e. essay and/or practice work and/or digital portfolio)
2. Incoming Exchange Student Application Form - signed.
3. A copy of your previous year's transcript, alongside a translation of the transcription that has been provided by an official translation service.
4. Confirmation of English Language level/ability

English proficiency confirmation required for students applying for a single semester exchange:

- Reference/recommendation from your home institution *or*
- A copy of your previous year's transcript which clearly shows study of English, alongside a translation of the transcription, provided by an official translation service.
- *Note: proficiency is not required if you currently study in an institution where English is the first language. You will need to supply confirmation in writing from your referee that the Medium of Instruction at your home institution is English.*

+ Application procedure

Once a student has been formally nominated by the partner institution, we will email either the student and/or the partner with all necessary instructions, including a link to complete an online application form and attach all relevant paperwork, as outlined above.

All application documents, including the submission of digital examples of recent practice-based work, should be completed by the incoming student and then sent to the University of Brighton by the required application deadlines.

Students should type their details and information on the application form before signing it electronically. Please send ALL completed forms and supporting documents together.

Please complete the online application form prior to the application deadline.

For any questions regarding applications please email: SAM-exchanges@brighton.ac.uk

• Accommodation

Incoming exchange students to the School of Art and Media have the opportunity to live in our Phoenix House or Paddock Fields university halls of residence, however this is not guaranteed as rooms are limited. Students should indicate whether they would like to stay in a room in our university halls on their application form.

We aim to keep a balance between students wanting to come for Semester 1 and those wanting to come for Semester 2. We will endeavour to house as many students as want to stay on campus, but we cannot guarantee accommodation for everyone until we know the total number of incoming students per year.

For those students coming to study with us for Semester 2, unfortunately we cannot guarantee a room until we know how many Semester 1 only students are staying on campus and how many rooms will be vacant for the rest of the year once they have returned home. We are hopeful that most students for Semester 2 will get a room in university halls if they want one, but we cannot confirm this until later in the year.

Our Accommodation team can provide guidance on renting privately for those who wish to look into this. For further information please see: [Private renting \(brighton.ac.uk\)](http://brighton.ac.uk/private-renting)



• Visas

Visas & Immigration

What you need to do to enter the UK depends on your nationality and whether you are coming for one semester or two semesters. If you are a national of the EU, EEA, Singapore, Switzerland, the USA and Canada, the immigration rules define you as a 'non-visa national'. If you are a national of another country you can check here whether you are a 'Non-visa national' or if you are a 'Visa-national':

<https://www.gov.uk/guidance/immigration-rules/immigration-rules-appendix-visitor-visa-national-list>

Single semester

You should use the **Standard Visitor** immigration route.

Non-visa nationals

- You do not have to apply for and obtain a visa before travelling to the UK.
- However, depending on your nationality, you may need to obtain an Electronic Travel Authorisation (eTA) before you travel to the UK. An eTA costs £10 and you can make the application easily using an App. The UK Government is rolling-out the eTA scheme throughout 2024, please see the guidance here to check whether you require one: www.gov.uk/guidance/electronic-travel-authorisation-eta
- You can enter the UK at a major airport using the E-Gates: <https://www.gov.uk/government/publications/coming-to-the-uk/faster-travel-through-the-uk-border>
- You do not have to pay a visa application fee or the Immigration Health Surcharge (IHS).

Visa nationals

- You will need to apply for and obtain a Standard Visitor visa before travelling to the UK.
- You will need to complete an online application form and provide supporting documents with your application: <https://www.gov.uk/standard-visitor>
- Please note that it can take 4 weeks or more from the date of application to the visa being issued.

You will be granted permission to enter or a visa to stay in UK for 6 months. You will not be allowed to work or undertake business. You will need to obtain travel and medical insurance.

+ Insurance

For useful information about the health care system and what you may need to prepare for your travel, please see the following link to our Living in the UK web page, and scroll down to the section on 'Health and Staying safe':

[Living in the UK \(brighton.ac.uk\)](https://www.brighton.ac.uk/living-in-the-uk)



+ Frequently asked questions

Q. How many credits can I take?

Each module within the school of Art and Media is worth a certain number of credits, or CATS. The modules taught by us are usually worth 20 CATS, this varies depending on which course you take and whether you have mandatory modules to complete. We recommend that students take no more than 60 CATS per semester as this is considered a full workload.

Q. When will I receive my transcript of results?

Transcripts will be sent to both the student and their home school by the following times:

- For those leaving after semester 1 – around early May
- For those leaving after semester 2 – around mid-July

Q. I indicated that I would prefer to stay in university accommodation during my exchange studies. When will I hear if I have got a room?

If we are able to allocate you a room in our halls of residences, either at Phoenix House or Paddock Fields, our Accommodation Office will email each student who has requested a room in university accommodation with confirmation and a room contract, which they must formally accept, around July/August for those starting in semester 1 or around January for those starting in semester 2. Don't worry if you don't hear anything before then – the form you will fill out as part of your application to us is enough and you don't need to do anything else until you are contacted by our Accommodation Team.

Q. If it has not been possible to allocate me a room in university accommodation, when will I be told?

We always hope to be able to accommodate all incoming exchange students who would like to stay in our university halls of residence but sometimes this is not possible due to the number of rooms available to us. If we have not been able to allocate a room for you where one has been requested, we will contact you directly by email as soon as possible and offer help and advice regarding how to find off-campus housing.

Q. How do I find out what modules I'll be taking?

We will contact you directly once your application is complete to confirm the modules for the course you will study. The majority of courses at the School of Art and Media involve pre-selected modules for the second year of study, within each module there is plenty of space to be creative in your approach to the brief or theme set as part of the module. If your course has module selection options, we will contact you with more information and request that you make a selection from the options we provide.

You will receive more information about the modules and course once your application has been processed.

Q. Will I be able to make changes to the modules I chose at a later date?

This depends on whether your course offers module selection. Most courses at the School of Art and Media are compulsory for the second year of study, so it's not possible to change modules in this instance. If your course has module options to select then, yes, you will have a one or two week period at the start of your study with us to make changes to the modules you have chosen. Any changes must be agreed by the home school and recorded on a Learning Agreement form or by written correspondence with your Home institution.

Q. When will I receive my study timetable?

Confirmation of the time and location of your initial welcome and induction session on your first day will be sent to you by email a couple of weeks in advance of your start with us. Class timetables will be given out at this session on your first day.

Q. How is work marked at the University of Brighton?

All assessments are marked on a scale of 0 – 100. The minimum pass mark is 40.

Our grading classifications are as follows:

- 70–100 = A (1st First Class)
- 60–70 = B (2:1 Upper Second Class)
- 50–60 = C (2:2 Lower Second Class)
- 40–50 = D (3rd Third Class)
- 0–40 = Fail

Q. What happens if I fail a module? Can I resit the failed assessments?

Students who fail up to 60 credits of their chosen modules may be permitted to resit failed assessments, resit options available to you will depend on the course and which semester you study at Brighton. These resits will typically take place in late August/Early September. Marks achieved for any resit assessments will be capped at the minimum pass mark of 40.

If you have any questions about your exchange study, please contact sam-exchanges@brighton.ac.uk



This document was updated in February 2024. The University of Brighton makes every effort to ensure the accuracy of this document and will take all reasonable steps to provide the courses and services described in it and in supplementary documentation.

It cannot, however, guarantee their provision in the event of circumstances beyond its control (such as lack of demand, changes in government policy or industrial action) but in such an event, will make reasonable efforts to provide a suitable alternative. In accepting any offer of a place, you consent to incorporation of this notice as a term of contract between you and the university. All students are required to abide by the university's regulations which are available on request.

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