

## FOOD PLAN

- Students who live on campus are required to have a declining balance food plan as outlined in the housing and food plan contract.

## EXEMPTION

- Exemptions are based on documentation and are rare.
- A student may request an exemption or change to the food plan for medical, disability, religious, cultural, or other reasons.
- A food plan exemption will *not* be granted solely on the basis of finances or the student's status as a vegetarian, vegan or another type of diet that the MCAD Cafe can accommodate.

## TO REQUEST AN EXEMPTION FOR MEDICAL OR DISABILITY REASONS

- Submit documentation from a licensed health professional with your [application for a food plan exemption accommodation](#) to the Director of the Learning Center and Disability Services that addresses:
  - What the condition is
  - When you were diagnosed with the condition
  - A description of the dietary requirements that you must follow because of your diagnosis such as:
    - How the condition manifests
    - What aggravates the condition
    - What food items need to be avoided because of the diagnosis
    - What makes the diagnosed condition better

## TO REQUEST AN EXEMPTION FOR RELIGIOUS, CULTURAL, OR OTHER REASONS

- Write an appeal letter to the Vice President of Student Affairs where you outline your reasons for requesting an exemption to the food plan policy.
  - This letter may include additional documentation and address areas such as:
    - What the dietary restrictions are for the religion, cultural practice or diet you follow, including how long (for what time period, if limited to a finite set of time) these dietary restrictions are in place for
    - What the [Food Service Manager](#), said about the Cafe's ability to meet your needs
    - How you will meet your nutritional and financial needs for food

## DEADLINE

- Food plan exemption requests for full exemptions are due by July 1st for the Fall Semester and November 1st for the Spring Semester
  - If a request is submitted after the dates above, then the refund will follow MCAD's [refund policy](#)